

#### Data Modeler

- The data modeler holds to client's structure, actuals and report hierarchies
- The data modeler will sync up to the clients ERP software for consistency across the financial systems and reporting

#### **centage**<sup>TM</sup> PLANNING MAESTRO<sup>T</sup> ૾ૢૺઌૼ **DATA MODELER** O Leverage your data for intelligent modeling \$ CONNECT MODEL DEPLOY Å. Connect to your data Model data the way you view your business Deploy data for planning or analysis Select the data you wish to model. Watch Split or combine your business structures to Choose the dimensions to include, select **1** Data Modeler present business structures assemble dimensions. Define hierarchies to which data to use, then deploy in Planning from the latest version of your data. create multiple views of your business. Maestro or Analytics Maestro. 9 () ( Deploy Data Model Manage Base Structures Select Profile... Connect > ~ ( Manage Dimensions Manage Profiles >

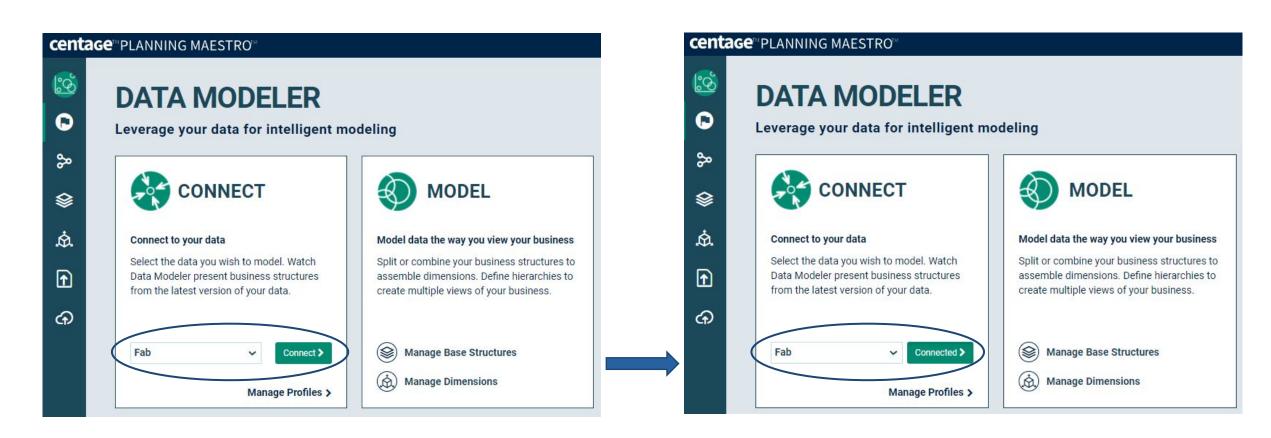
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# Manage Profile

∞		Se FAB Co	ompany	
	CONNECT	Name		
		FAB Company		
1	Connect to your data	Description (Option	al)	
*		FAB Company		
	Select the data you wish to model. Watch	<u></u>		
9	Data Modeler present business structures from the latest version of your data.	Source Database	e Synopsis	
$\mathbf{b}$		Base Structures	Version	: Version
			Account Group	: Account Group
			Account Number	: Account Number
	Fab Connected >		Dimension	: Segment1, Segment2, Segment3
		GL Sources	FAB	
	Manage Profiles >	Available Data	Summary	: FAB P1 2014 to P12 2018

- The Manage Profiles > icon on the upper left margin will open the profile area
- This is where Centage creates the connection to the ERP software or the GL Source for the CIF file load. This should not be changed after initial set up.

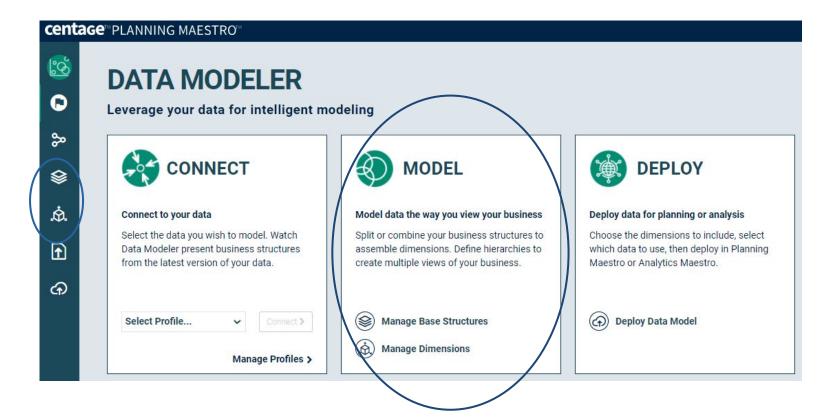
## **Connecting to the Profile**



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#### Model

- The Model section holds the Base Structures and the Dimensions
- Clicking on the icon in the main Data Modeler window or in the upper left margin (that correlates with the icon on the main menu) will lead into the area.
- All report views will be built in the Manage Dimensions area



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#### **Base Structures**



- The Base Structures are the financial dimensions coming into Centage from the ERP software or CIF Files
- Clicking on the icon in the Base Structure window will open the base structures as listed
- The Base Structures should be maintained on the ERP side or CIF File load; the changes will come through to Centage as the file is updated

#### Adding a New Structure

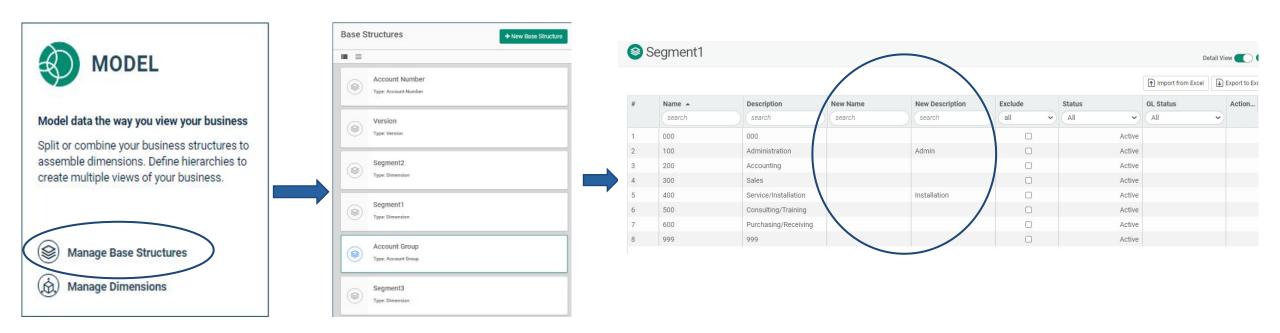




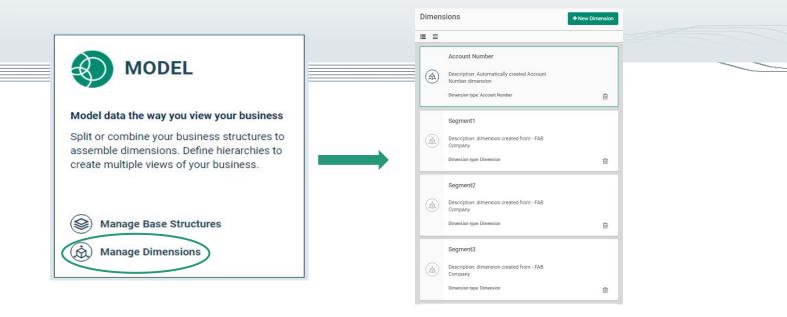
- When new data is loaded from the ERP (scheduled or manual) or CIF File, there is a notification icon/light that will appear in the upper right-hand side of the screen if there are new structures.
- If the notification bell is clicked on, the Notification menu will open to show the notification messages
- When in the Base Structure area, the base structures that have new information will be highlighted by a yellow dot in the left-hand margin of the Base Structure menu
- All new structures must be <u>accepted</u> into the plan through the Base Structures before being able to use/act on them.
- If the new structure is an Account Number, an <u>Account Group</u> must be assigned in the Manage Dimensions.
- All hierarchies will be updated in the Mange Dimensions area of the Data Modeler.

#### **Aliasing Base Structures**

If a structure needs to be renamed or aliased (from the original value), it can be assigned the new value in the Base Structure screen



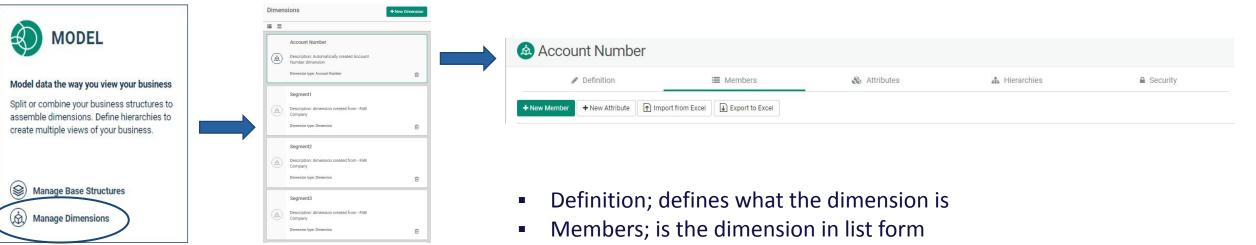
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- The Dimensions are the base structures from the ERP with additional attributes, i.e. Account Groups on Account Numbers
- Clicking on the dimension in the list view window (left side) will open the Dimension listing (right side)
- Each Dimension has an area for Definition, Members, Attributes, Hierarchies and Security
  - Definition; defines what the dimension is
  - Members; is the dimension in list form
  - Attributes; additional property/tag that can be applied to a regular dimension
  - Hierarchies; where all report views or filters are built
  - Security; each dimension can have security parameters that can be applied to users

### Manage Dimensions

### Manage Dimensions



- Attributes; additional property/tag that can be applied to a regular dimension
- Hierarchies; where all report views or filters are built
- Security; each dimension can have security parameters that can be applied to users

# Assigning Account Groups in Account Number Dimension

	Members	& Attributes	👬 Hierarchies	Security	
+ New Member + New Attribute 1 Impo	rt from Excel				
Name	Description	Actions	Exclude	Account Group	
search	search		all 🗸	search	
000-1100-00	Cash - Operating Acco	Int		Cash	
000-1101-00	Cash in Bank - Canada			Cash	
000-1102-00	Cash in Bank - Australi	3			
000-1103-00	Cash in Bank - New Ze	aland			
000-1104-00	Cash in Bank - German	y		Asset	
000-1105-00	Cash in Bank - United H	ingdom			
000-1106-00	Cash in Bank - South A	frica		Accounts Receivable	
000-1107-00	Cash in Bank - Singapo	re		Accumulated Amortization	
000-1110-00	Cash - Payroll			Accumulated Depreciation	
000-1120-00	Cash - Flex Benefits Pr	ogram		and the second	
000-1130-00	Petty Cash			Allowance for Doubtful Accounts	
000-1140-00	Savings			Cash	
000-1190-00	Cash Suspense			Construction In Process	
000-1200-00	Accounts Receivable				
000-1205-00	Sales Discounts Availa	ble		Deferred Cost	
000-1210-00	Allowance for Doubtfu	Accounts		Intangible Asset	
000-1220-00	Credit Card Receivable			Intercompany Accounts Receivable	
000-1220-01	Credit Card Receivable	AmericaCharge		in the second seco	
000-1220-02	Credit Card Receivable	Retail		Inventories	

- Each General Ledger (GL) account must have an associated Account Group attached
- The Account Groups are the financial intelligence of each account within Centage
- The Account Group column has a pre-defined drop-down menu to choose from
- The screen can be exported and imported from excel for ease of use or assignment
- The Account Group assignment will dictate where each GL account will be visible, therefore budgeted in the system
  - i.e. Revenue Account Group is only visible in the Revenue module
- Reports can be run by Account Groups, however Centage allows for custom report builds in the Hierarchy area of Dimension

Dimen	nsions	+ New Dimension	💩 Account Number							
			& Definition	I Members	& Attributes	🚠 Hierarchies	A Securit	(		
	Account Number Description: Automatically created Account		+ New Hierarchy							
٨	Number dimension		Hierarchies	Description		Based On	Default	Act	ons	
	Dimension type: Account Number	Ê	search	search		search	all			
			Account Group (Master)	Full List of Account Group	p	Attribute - Account Group	8	ø	ළ	
	Segment1		Account Number (Master)	Full list of Account Numb	per members	Dimension Member - Account Number	8	ø	¢	
	Description: dimension created from - FAB		Account Type (Master)	Custom built in hierarchy	for Account Type	Attribute - Account Type	0	ø	Ø	
٨	Company		Account Type Group (Master)	Custom built in hierarchy	for Account Type Group	Attribute - Account Type Group		1	仓	
	Dimension type: Dimension	Ê	Balance Sheet	Custom built in hierarchy	for Balance Sheet	Attribute - Account Group		1	ions 公 公 公 公 公 公 公 公 公 公 公 公 公	
-			Cash Flow (Master)	Custom built in hierarchy	for Cash Flow	Attribute - Cash Flow	0	1	Ø	
	Segment2		FAB Income Statement	FAB Income Statement		Dimension Member - Account Number	0	ø	⇮	Ē
	Description: dimension created from - FAB		Income Statement	Custom built in hierarchy	for Income Statement	Attribute - Account Group	0	1	6	
٨	Company		Indirect Cash Flow	Custom built in hierarchy	for Indirect Cash Flow	Attribute - Cash Flow		ø	仓	
	Dimension type: Dimension	Ċ								
	Segment3									
	Description: dimension created from - FAB Company									
	Dimension type: Dimension	8								
	Version									
٨	Description: Automatically created Version dimension									
	Dimension type: Version	÷								

- A reporting view and filter that can be built in ANY dimension in Centage
- Hierarchies can assist in grouping together elements of a dimensions for reporting
- Hierarchies translate from Centage to Analytics Maestro
- How to build a Hierarchy How to Build a Hierarchy

# What is a Hierarchy?

#### Where can a Hierarchy be created and used?

- ANY dimension in Centage
- To organize and group lists with in a dimension; Create sub-totals with in a dimensional report
- Account Number hierarchies will create financial reporting, such as P&L and Balance Sheet

Dir	mensions	+ New Dimension	💩 Account Number						
	=		/ Definition	I Members	& Attributes	& Hierarchies	A Securit	c	
	Account Number		+ New Hierarchy						
° (	Description: Automatically created Account Number dimension		Hierarchies	Description		Based On	Default	Actio	ons
	Dimension type: Account Number	8	search	search		search	all		
			Account Group (Master)	Full List of Account Group		Attribute - Account Group	0	1	Ø
	Segment1		Account Number (Master)	Full list of Account Number r	nembers	Dimension Member - Account Number		1	2
1	Description: dimension created from - FAB		Account Type (Master)	Custom built in hierarchy for	Account Type	Attribute - Account Type		1	2
	Description: dimension created from - FAB Company		Account Type Group (Master)	Custom built in hierarchy for	Account Type Group	Attribute - Account Type Group	8	1	3
	Dimension type: Dimension	R	Balance Sheet	Custom built in hierarchy for	Balance Sheet	Attribute - Account Group	8	1	ළ
			Cash Flow (Master)	Custom built in hierarchy for	Cash Flow	Attribute - Cash Flow		1	Ø
	Segment2		FAB Income Statement	FAB Income Statement		Dimension Member - Account Number	0	1	Ø
	Description: dimension created from - FAB		Income Statement	Custom built in hierarchy for	Income Statement	Attribute - Account Group		1	2
9	Description: dimension created from - FAB Company		Indirect Cash Flow	Custom built in hierarchy for	Indirect Cash Flow	Attribute - Cash Flow	8	1	ව
	Dimension type: Dimension	e							
	Segment3								
	Description: dimension created from - FAB								
1	Description: dimension created from - FAB Company								
	Dimension type: Dimension	Ê							
Г	Version								
(	Description: Automatically created Version     dimension								
	Dimension type: Version	8							

# To build

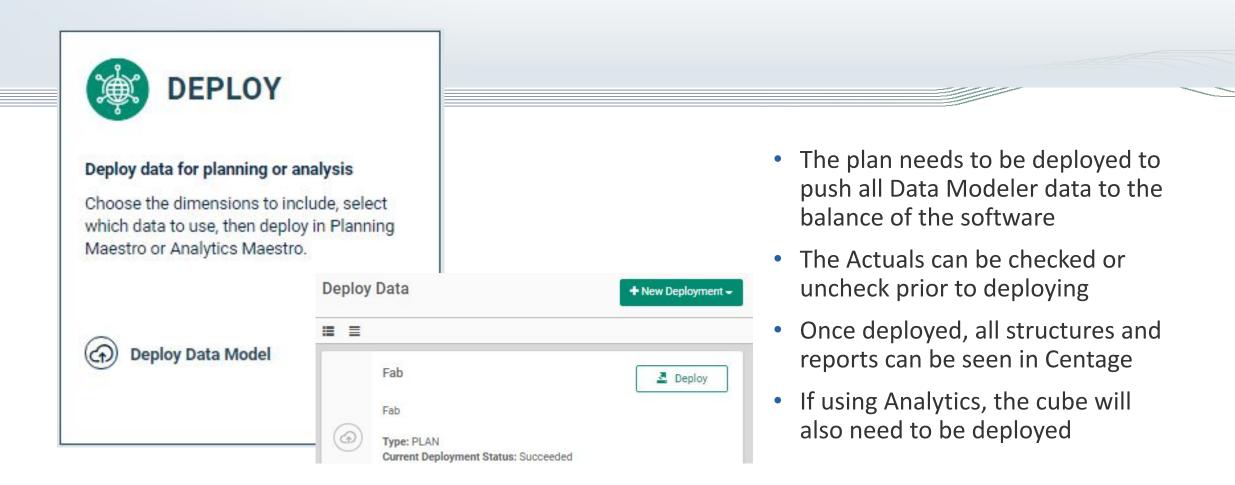
erarchy 🧿		
Hadd Node	Import from Exce	el 🕒 Export to Excel
FAB Income Statement		
Net Income		
Gross Profit		
	Name	Gross Profit
Gross Profit	Name Do Not Sum	
🖿 Gross Profit		

- To build the hierarchy folders:
  - While clicked on the Title of the report to the right side of the screen, click the + Add Node button
  - This will add a folder as a child to the report
- To name the folder, click on the ellipsis Icon to the far right of the node line
- The folders have a parent/child relationship; they can be moved around and dragged and dropped to reorder if needed
- The sign display can be adjusted for Natural or Reversed based on the line's requirement
  - P&L, any folder that holds Revenue accounts are typically reversed sign displays
  - Balance Sheet, any folder in the Liabilities/Equity are typically reversed sign display

#### Load the structures into the appropriate folder

Hierarchy Name				Hierarchy 📀						
FAB Income Statement				ode	🖍 📔 filter tree	1	) Import from Excel	Export to Excel		
Description				- AB Income Statement						
FAB Income Stateme	nt			Gross Profit						
TAD Income otateme	in.				erating Expenses					
•					Personnel Costs					
Type 🕐				-	Utilities/Repair & Maintenance					
Dimension Member			۳	🖿 S	G&A			1		
					Depreciation					
Available Members 🗿					Insurance					
Name	Description	Account Group =			Interest Misc. Income/Expense					
search	search	search			Gain/(Loss) Currency Translation					
300-6170-00	Repairs & Maintenance - Sal	Operating Expenses	) <b>(</b>	Taxes	ouni (2003) ourrendy munisiunon					
300-6180-00	Rent Expense - Sales	Operating Expenses								
300-6190-00	Utilities Expense - Sales	Operating Expenses								
300-6500-00	Postage/Freight - Sales	Operating Expenses								
300-6510-00	Telephone - Sales	Operating Expenses								
300-6520-00	Travel - Sales	Operating Expenses								
300-6530-00	Meals/Entertainment - Sales	Operating Expenses	>>							
300-9010-00	Square Footage-Sales	Operating Expenses								
300-9020-00	Employee Count-Sales	Operating Expenses	~~							
300-9030-00	Fixed Assets- Computer Ca	Operating Expenses								
999-9999-99	Transfer Suspense Account	Operating Expenses								

- Select the accounts in the "Avaialble Members" area of the screen (can use Shift or Control to choose more than one line);
- Ensure the Folder is highlighted in the report for the destination of the accounts
- Click the Double arrows pointed to the right to move the items



Once the Data Modeler has been built or modified – Deploy Plan